



BP 7230 CLASSIFIED EMPLOYEES

References:

Education Code Sections 88003, 88004, 88009, 88013, and 88120

Classified employees are those who are employed in positions that are not academic positions. The employees and positions shall be known as the classified service.

The classified service does not include:

- Substitute and short-term employees who are employed and paid for less than 75 percent of the fiscal year (See AP7236 - Substitute and Short Term Employees).
- Part-time apprentices and professional experts employed on a temporary basis for a specific project, regardless of length of employment.
- Full time students employed part time, and part-time students employed part time in any college work-study program, or in a work experience education program conducted by the District.

The Board of Trustees shall fix and prescribe the duties of the members of the classified service. (See BP 7110 Delegation of Authority, Human Resources)

The probationary period for classified employees shall be six months or 130 days of paid service whichever is longer. from the date of hire in the position.

The Superintendent/President shall establish procedures to assure that the requirements of state law and regulations regarding the classified service are met.

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