

SANTA BARBARA CITY COLLEGE

COLLEGE PLANNING COUNCIL

October 6, 1987

M I N U T E S

PRESENT: J. Romo, Chair, M. Bobgan, J. Diaz, L. Fairly, P. Freeman, T. Garey,
C. Hanson, E. Hodes, D. Oroz, D. Ringer
RESOURCE: E. Cohen

APPROVAL OF MINUTES: August 6, 1987

L. Fairly noted that the Council voted to fund nine faculty advisors (\$1,100/year per advisor), not ten as recorded in the minutes.

M/S/C Fairly/Bobgan

To approve the minutes as corrected.

AYES: 4 NOES: 0 ABST.: 3

(Tom Garey joined the meeting at 3:11.)

ACTION ITEM

Election of a Vice Chair

D. Ringer volunteered and was unanimously elected to serve as the Vice Chair of CPC. Mr Ringer will assist the Chair in preparing agendas and chairing the Council in his absence.

REPORTS

General Fund Budget

Dr. Hanson submitted (Handout #1) a copy of the 1987-88 adopted General Fund Budget which was approved by the Board of Trustees on August 27. He pointed out that the net beginning balance of \$2,047,866 excludes the certificated salary adjustments retroactive to January 1, 1987. The five percent Board Operating Contingency totals \$1,244,522. He reported that the District has received \$673,329 in state equipment funds (1986-88), one half of which has already been allocated or committed, leaving a balance of \$293,247. The College also received \$98,329 for Library Materials from Prop 56.

Lottery

Dr. Hanson reported that a projected \$826,338 will be the expendable lottery funding (combining \$136,838 from 1986-87 funds and \$689,500 from 1987-88) for 87-88, of which approximately \$200,000 has been encumbered for salary settlements.

The Chair distributed the DCC minutes (unapproved) of September 30, 1987, which outline the timeline for the allocation of lottery and new equipment funds (Handout #3). New equipment requests are to be submitted to John Romo by Monday, October 19 for prioritization. On Wednesday, November 4, the Division Chair Council will hear the requests which will be acted upon on November 18. Lottery requests will be heard on November 18, with final DCC action taking place on December 2. In order to move as quickly as possible on lottery requests, the Chair recommended that CPC review items on January 5 and take action on January 12.

Dr. Hanson explained (Handout #4) to the Council his request for \$5,000 from lottery to purchase an electric tractor for the PE department and to install sleeves and plates for the volleyball posts. He stated that approximately \$11,000 has been spent to repair the bleachers which have been damaged as a result of being handled manually. The use of an electric cart would minimize the stress on both the maintenance crew and the equipment. Members agreed to bring the request to the Council for action at its next meeting.

Instructional Equipment (Prop 56)

Prior to the discussion on Instructional Equipment the Chair distributed copies of the President's recommendations on funding the 1986-87 Ranked Resource Requests. (Handout #5).

Dr. Bobgan explained Continuing Educations's plan (Attachment #1 to agenda, 10/6/87) for the expenditure of Prop 56 (Instructional Equipment) funds for new equipment to replace the outmoded Apples. Because of the demand for computers in the credit instructional program, members strongly recommended that the equipment to be replaced be channeled through the Instruction Computer Planning Committee (ICPC) for distribution to departments.

Actions on Staffing

The Chair reviewed staffing actions which took place at the beginning of the semester. These include:

<u>Position</u>	<u>Fte</u>
English/Essential Skills	1.5 (Temp C.)
Journalism	1.0 (Temp C.)
ESL	1.0 (Temp C.)
Business	1.0 (Temp C.)
BOE/Cosmetology (classified)	.75
Health Tech (classified)	1.0

Academic Affairs

The Chair announced that the Communication Department has been shifted to the English Division. The Division title will be English/Communication. He reported that Personnel has received many applications for the Dean of Technologies' position, and it's expected that this vacancy will be filled by January, 1988.

College Planning Council Policies and Procedures

Mr. Garey referred to a memorandum from Dr. MacDougall (Attachment #2 to agenda, 10/6/87) dated June 30, 1987, in which the President responded to the recommendations on CPC Policies and Procedures with the suggestion that Function e should be eliminated "at this time." (Function e: Advises the President/Superintendent on college policies.) Mr. Garey questioned whether this section would be reinstated as a result of recent collective bargaining settlements. The Chair responded that he would take the matter to the President.

College Planning Process

Deferred

The meeting was adjourned at 4:40.

jdm

Attachments

cc: Dr. MacDougall
Deans/Assistant Deans
Division/Department Chairs
Mr. Ullom
Mr. Miller
Mr. Pickering
Ms. Harrington