

AHS/GED AEBG PROPOSAL Activity Chart

Program Area: Adult Education (ABE, ASE, Basic Skills)

Objective 1: Enhance STEM curriculum by creating Learning Communities and Pathway Courses

	Activity Description	Timeline for Completion	Person or Agency responsible	Outcome	Data capture method
1	Modify curriculum for existing science/math courses	May	AHS/GED Faculty Team	Course content, integrated hands-on activities	AHS/GED Curriculum Library Archive
2	Develop Science and Tech LC Pathway courses	July	AHS/GED Faculty Team	Course content, integrated hands-on activities w/LC component	AHS/GED Curriculum Library Archive
3	Participate in STEM training	April	AHS/GED Faculty Team	Set of best practices and design rubrics for designing, guiding and evaluating STEM courses	Internal written design rubric and guide
4	Site visits to other AHS/GED programs	April	AHS/GED Faculty Team	Set of best practices and design rubrics for designing, guiding and evaluating STEM courses	Internal written design rubric and guide
5	Consultation with credit campus science, nursing, construction	July	AHS/GED Faculty Team	Set of needs and practices for developing pathways to credit/vocational program	Internal written design rubric and guide
6	Pilot first phase of science course	November	AHS/GED Faculty Team	Implementation of LC STEM course	Course materials, student feedback, Canvas

Objective 2: Research, Develop, and Begin Piloting AHS/GED Tracking System

	Activity Description	Timeline for Completion	Person or Agency responsible	Outcome	Data capture method
1	Identify and document specific needs	February	AHS/GED Faculty and Student Services Team	Set of needs and system requirements	Meeting agendas, Internal design guide
2	Research tracking system options	April	AHS/GED Faculty and Student Services Team	Crosswalk of candidate recordkeeping programs/systems features and needs they address	Internal written report; list of recommended programs
3	Conduct site visits to similar programs	April	AHS/GED Faculty and Student Services Team	Set of possible systems and strengths and weaknesses of each	Meeting attendee sign-in sheets and written summaries
4	Outline procedural system (procedural) to input and track	May	AHS/GED Faculty and Student Services Team	Documented procedural system for the classrooms; training agendas	Written outline
5	Gather some components of tracking system	June	AHS/GED Faculty and Student Services Team	Sample reports; document of report needs	Internal written report
6	Gather and test some data; develop system for running	Sept	AHS/GED Faculty and Student Services Team	Reports, calling lists	Internal written report

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Objective 3: Provide Vital Classroom TA Support to Implementation of Enhanced AHS/GED Courses

	Activity Description	Timeline for Completion	Person or Agency responsible	Outcome	Data capture method
1	TA assistance with implementation of the enhanced (LC/ cohort/ interactive) course	March	AHS/GED Faculty and Noncredit Coordinator	Documents describing training and TA responsibilities;	Reports to the noncredit coordinator
2	TA training with the enhanced curriculum/manipulatives/software	July	AHS/GED Faculty and Noncredit Coordinator	Development of guidelines for use of materials with students	Internal written guidelines
3	TA assistance with gathering measures on effectiveness of	November	AHS/GED Faculty and Noncredit Coordinator	Documents describing TA role in gathering data; data files	Internal written reports; data files

Objective 4: Provide AEBG Support Staffperson to Facilitate and Oversee Current AEBG Activities

	Activity Description	Timeline for Completion	Person or Agency responsible	Outcome	Data capture method
	monitor budget, timelines, deliverables, and reports	January - November	Noncredit Coordinator	quarterly reports	written reports
	Attend AEBG meetings	January - November	Noncredit Coordinator	meeting summaries	written reports